



## Los Angeles County Regional Park And Open Space District

Administrative Offices. 510 S. Vermont Avenue Los Angeles, CA 90020-1975. (213) 738-2981. <http://openspacedistrict.lacounty.info>

December 08, 2015

The Honorable Board of Directors  
County of Los Angeles  
Regional Park and Open Space District  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Directors:

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

1-P December 8, 2015

  
PATRICK OGAWA  
ACTING EXECUTIVE OFFICER

**APPROVE AN ALTERNATIVE PLAN OF EXPENDITURE  
OF THE SAFE NEIGHBORHOOD PARKS PROPOSITION OF 1996  
FOR THE DEPARTMENT OF PARKS AND RECREATION  
FOR THE EL CARISO GOLF COURSE  
CLUBHOUSE RESTROOM REFURBISHMENT PROJECT  
(SUPERVISORIAL DISTRICT 3) (3 VOTES)**

### SUBJECT

Approval of the recommended actions will allow the Department of Parks and Recreation to utilize unspent Specified Funds of the Safe Neighborhood Parks Proposition of 1996 in an amount not to exceed \$182,100 for the refurbishment of the Clubhouse Restrooms at El Cariso Golf Course.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed El Cariso Golf Course Restroom Refurbishment Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the project.
2. Approve an alternative plan of expenditure for the Department of Parks and Recreation to fund the El Cariso Golf Course Clubhouse Restroom Refurbishment Project by reallocating an amount not to exceed \$182,100 in Specified Funds, originally allocated to the Department of Parks and Recreation in Section (3), Subsection (a), Paragraph (1), and Subparagraph (P) pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996.
3. Authorize the Acting Director of the Department of Parks and Recreation, in his capacity as Acting Director of the Los Angeles County Regional Park and Open Space District, to award a grant in an

amount not to exceed \$182,100 to the Department of Parks and Recreation when applicable conditions have been met, and to administer the grant as of the date of award and pursuant to guidelines in the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Assessment Funds account.

4. Authorize that the recommended amount, not to exceed \$182,100, in Specified Funds be advanced to the Department of Parks and Recreation on the condition that the funds and any interest accrued thereon be used for the project, and that any documentation normally required for reimbursement will be required prior to any expenditure of the advanced funds being approved by the Los Angeles County Regional Park and Open Space District.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommendations will allow Department of Parks and Recreation (DPR) to utilize an amount not to exceed \$182,100 in unspent Specified Funds from Section 3(a)(1)(P) of the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition) for the El Cariso Golf Course Clubhouse Restroom Refurbishment Project (Project).

The proposed Project involves refurbishment of the clubhouse restrooms, including improvement to Americans with Disability Act (ADA) accessibility, removal of existing fixtures and finishes, and purchase and installation of new fixtures and finishes. The total project cost is estimated at \$221,100. The recommended Specified Funds will be supplemented by approximately \$39,000 from the Golf Course Improvement Funds.

It is recommended that the Acting Director of the Department of Parks and Recreation (Acting Director), in his capacity as Acting Director of the Los Angeles County Regional Park and Open Space District, be authorized to award a grant when applicable conditions have been met. Applicable conditions include grantees qualifications, consistency between the projects and requirements of the 1996 Proposition, and grantees agreement with California Environmental Quality Act (CEQA) requirements for the project, if applicable. It is also recommended that the Acting Director be authorized to administer the grants pursuant to the Procedural Guide previously approved by the Board.

It is also recommended that the Los Angeles County Regional Park and Open Space District (RPOSD) be allowed to disburse grant funds on an advance basis and thereby enable DPR to commence pre-construction, construction, and completion activities on the Project.

DPR will maintain the advance funds in an account separate from any other funds, and will provide RPOSD with quarterly status reports, including a detailed description of all activities on the account. The advance funds and any interest thereon will be used for the Project. All documentation normally required for reimbursement will be required before RPOSD will approve any expenditure of the advance funds.

### **Implementation of Strategic Plan Goals**

The proposed recommendations further the Board-approved County Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1) by improving and enhancing recreational activities in the Third District.

### **FISCAL IMPACT/FINANCING**

Sufficient appropriation for the grant amendments, in the amount not to exceed \$182,100, is budgeted in RPOSD's Assessment Project Fund (HB4) under Other Charges.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Safe Neighborhoods Parks Propositions of 1992 and 1996 set forth deadlines for agencies to encumber funds allocated to them in the propositions and further set forth procedures for agencies to request reallocation of those funds, as follows:

#### **Specified Funds - 1992 Proposition**

The 1992 Proposition provided funding for projects that were specified in the measure and identified a procedure for revision of those projects prior to July 1, 1998. That procedure remains the method by which specified project funds may be approved by the Board for other uses. An agency may submit a revised plan of expenditure to use the funds for a project that is consistent with the purposes of the 1992 Proposition.

#### **Specified Funds - 1996 Proposition**

Under the provisions of Section (5), Subsection (e), of the 1996 Proposition an alternative plan for expenditure must be submitted and approved to commit the funds allocated to specified projects between June 30, 2003, and June 30, 2004. As of July 1, 2004, uncommitted specified project funds are subject to allocation to other projects by the Board.

On June 2, 2009, the Board approved the Procedural Guide to govern the administration of RPOSD grants. The Procedural Guide will appropriately govern the administration of the recommended additional grants as well.

### **ENVIRONMENTAL DOCUMENTATION**

All projects funded by RPOSD are required to comply with CEQA as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for the project. DPR is the lead agency for the proposed Project.

The proposed Project is categorically exempt from CEQA. The Project, which involves refurbishment of the clubhouse restrooms, including improvement to ADA accessibility, removal of existing fixtures and finishes, and purchase and installation of existing fixtures and finishes, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301 (d) of the State CEQA Guidelines, and Class 1 (c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the Project involves restoration or rehabilitation of deteriorated or damaged structures and facilities to meet current standards of public health and safety at existing public facilities.

### **CONTRACTING PROCESS**

Project Agreement Amendments will be entered into and administered under authority delegated to the Acting Director and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grants have been met. The Project Agreements will be approved as to form by County Counsel.

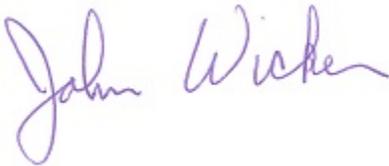
**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have no impact on any other projects funded by RPOSD, but are required so that DPR may utilize the unspent grant funds on the proposed Project.

**CONCLUSION**

Please instruct the Acting Executive Officer-Clerk of the Board to return one adopted copy of this letter to the Chief Executive Office, Capital Programs Division, and one to the Department of Parks and Recreation.

Respectfully submitted,



JOHN WICKER

Acting Director

JW:JB:WRO:tb

c: Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors